

## THE 45TH OITA INTERNATIONAL WHEELCHAIR MARATHON CRISIS RESPONSE MANUAL

- I. This Crisis Response Manual establishes the necessary matters for response by the event organizers and related persons in the case of cancelation criteria and emergency circumstances of the 45th Oita International Wheelchair Marathon.
- II. Criteria for Event Cancelation
  - (1) When the Oita Regional Weather Bureau has announced or may announce a warning (heavy rain, flood, high wind, snowstorm, heavy snow, flood tide) for Oita City
  - (2) When an earthquake registering 5+ or higher on the Japanese seven-stage seismic scale has been recorded within the prefecture, and a disaster response headquarters has been set up in Oita Prefecture
  - (3) When a tsunami (tidal wave) warning (large tsunami) has been announced in the prefecture, and a disaster response headquarters has been set up in Oita Prefecture
  - (4) When any other disaster occurs in which a disaster response headquarters has been set up in Oita Prefecture
  - (5) When circumstances causing an impediment to the operation of the race due to a large-scale accident, incident, fire, gas leak, water pipe burst, road collapse, electricity outage, etc. occur
  - (6) When a Nationwide Instantaneous Alert System (J-Alert) has been issued and safety cannot be guaranteed
  - (7) When a catastrophe or a large scale social incident has occurred domestically and that makes it difficult to hold the event.
  - (8) However, even in the case of (1)-(7), the event may be held upon the judgment of the Chairman of the Organizing Committee
- III. Method for Judgment

The Event Organizers will sequentially hold Event Review Meetings to consider the advisability of holding the event following the schedule below

Furthermore, the opinions of the Event Head Judge and the Event Technical Representative will be reflected in consideration

  - ① 7 days prior to the race
  - ② 10 a.m. on the day before the race
  - ③ 4 a.m. on the day of the race

Based on the result of the Event Review Meetings, the final decision will be upon the judgment of the President of the Organizing Committee
- IV. Response to the Occurrence of Emergency Circumstances

In the case of the occurrence of emergency circumstances or the possibility of emergency circumstances on the day before and the day of the race, the Event Organizers and related persons will manage the situation

  - (1) Types of supposed emergency circumstances:

Situation	Classification
Natural disaster	1. Rainstorm, Lightning and Thunder 2. Earthquake 3. Tsunami (tidal wave) 4. Volcanic eruption 5. Other large-scale natural disaster
Large-scale incident	6. Launching of ballistic missile 7. Bombing 8. Indiscriminate terrorism 9. Dispersion of poisonous substances (including disturbance due to foul odor) 10. Warning of these circumstances 11. Discovery of suspicious objects or persons
Large-scale accident	12. Explosion 13. Fire 14. Gas leak 15. Water pipe burst 16. Road collapse 17. Electricity outage

(2) Actions to be taken

Upon the occurrence of emergency circumstances, the following measures will be taken swiftly and accurately:

a. Purveyance of information and preparation for evacuation to persons related to the event, etc.

Together with accurately notifying the persons related to the event of the emergency circumstances, to avoid confusion, the Event Organizers will attempt to spread the information to all related persons using all methods including public address systems, wireless radio and mobile telephone, and by word of mouth, and if necessary, will urge for preparation for evacuation

b. Purveyance of information and preparation for evacuation for athletes and spectators

All methods including emergency vehicles, notification vehicles, and word of mouth by persons related to the event will be used to notify the athletes and spectators, and if necessary, will urge for preparation for evacuation

c. Relief activities

If there are injured persons, all possible effort will be made to identify the person, while guiding to a safe place and handing over to fire (emergency) personnel.

d. Evacuation guidance and ascertainment of persons left behind

Upon guidance to evacuation, objects which are obstacles to evacuation will be removed and measures to ensure safety will be taken. At the same time, consideration will be given to the guidance of people with impairments which impede their movement, infants and toddlers, and those persons who need assistance with evacuation.

Moreover, in the case of the discovery of persons injured or left behind, event staff will work together to aid and guide them, along with handing the persons over to police and fire in the case that it is determined that response is not possible.

e. Picking up athletes if the race is canceled after the start

Athletes will be picked up along the course, using the pick-up vehicles and all vehicles stationed along the course, and will be brought back to the Oita Municipal Stadium or the place designated by the Event Organizers.